



TULARE COUNTY DEMOCRATIC CENTRAL COMMITTEE BYLAWS

Rev. September 17, 2020

Tulare County Democratic Central Committee Bylaws

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Tulare County Democratic Central Committee Bylaws

September 12, 2020

This text supersedes all older versions of these Bylaws

ARTICLE I: NAME AND PURPOSE

NAME

Section 1 The name of this organization shall be the TULARE COUNTY DEMOCRATIC CENTRAL COMMITTEE (“Central Committee”).

PURPOSE

Section 2 This Central Committee shall serve as the official voice of the Democratic Party of Tulare County and shall perform all duties to benefit the Democratic Party in conformity with the California Election Code and the Democratic State Central Committee. The Central Committee shall make every reasonable effort to see that at least one qualified registered democrat is a candidate for each local non-partisan office and to raise funds sufficient to provide significant support to endorsed candidates needing and wishing support.

ARTICLE II: MEMBERSHIP

MEMBERS

Section 1 The Central Committee shall have five (3) classes of members: Regular, Ex-officio, and Alternate.

REGULAR MEMBERS

Section 2 The Regular members to the Central Committee shall be those persons who have been elected or appointed to fill vacancies pursuant to State of California Election Code applicable to County Democratic Central Committees and are full voting members.

EX-OFFICIO MEMBERS

Section 3 Ex-officio members of the Central Committee shall be those persons who have been defined as such by the State of California Elections Code §7206-7207 and shall enjoy all of the rights and privileges as Regular members, including the right to vote.

ALTERNATE MEMBERS

Section 4 Each Regular or Ex-officio member may appoint an Alternate member if they so desire to serve at the pleasure of the member. That alternate member shall have the right to vote only with the written authorization of the member who appointed him or her. An alternate member for a Regular member must meet the same qualifications as the Regular member and may vote only in the absence of the member who appointed him or her. An Alternate member for an Ex-officio member must reside in the Ex-officio member’s portion of the district within Tulare County, must be a registered Democrat, and may vote only in the absence of the Ex-officio member who appointed him or her.

44 **DUES**

45 Section 5 The Central Committee will establish annual membership dues, The Central Committee
46 will establish annual membership dues, applicable to all three classes of members,
47 payable before appointment can be officially recognized. Changes in dues shall need
48 approval by two- thirds (2/3) of the voting members present at a meeting when the
49 change in dues rate is proposed.

50 Section 6 Any member may request a waiver of dues from the Treasurer due to hardship
51 situations. That request shall be granted and the member will be responsible for
52 volunteering time at a rate of one (1) hour per dollar of dues waived. The Secretary
53 shall track the hours donated by the member. The request for and granting of the dues
54 waiver shall be kept confidential.

55 Section 7 The Treasurer shall notify a member whose dues are in arrears thirty (30) days by
56 certified mail with return receipt requested. Any member whose dues are in arrears
57 shall not be allowed to vote in any meeting of the Central Committee until such time as
58 he or she has satisfied his or her dues obligation by payment or waiver.

59 **RESIGNATIONS**

60 Section 8 Any Regular or Alternate member may resign at any time by filing a written, signed
61 resignation with the Secretary, which specifies an effective date.

62 Section 9 Each of the following situations shall constitute automatic resignation of a Regular or
63 Alternate member from the Central Committee:

- 64 (a) The removal of residence by an elected or appointed member of the Central
65 Committee from the supervisor district from which he or she was elected or
66 appointed;
- 67 (b) Appointment or election of an ineligible person;
- 68 (c) Dismissal of the Alternate by the appointing Regular or Ex-officio member;
- 69 (d) Registering as a member of another political party outside of the Democratic
70 Party or;
- 71 (e) Non-payment of dues to the Central Committee within thirty (30) days
72 following a delinquency notice given in accordance with Article II, Section 7 of
73 these bylaws

74
75 **REMOVAL**

76 Section 10 The Central Committee may remove any member who, during his or her term of
77 membership:

- 78 (a) Uses the name of the Central Committee without expressed authorization; by
79 the Chair or the Central Committee as a whole;
- 80 (b) Publicly avows preference for another political party;
- 81 (c) Publicly advocates that the voters should not vote for the candidate endorsed
82 by the California Democratic Party or by this Central Committee for any office;

- 83 (d) Publicly gives support to or avows a preference for a candidate nominated by
84 another political party. This includes any type of statements of support to any
85 type of media, or displays of political paraphernalia on the member's body or
86 property promoting a candidate nominated by another political party.
- 87 (e) Commits any of the following transgressions, including but not limited to:
88 persistent violations of the rules; assaults on the floor; speaking or making
89 statements on behalf of the Central Committee without written authorization
90 from the Chairperson or the Committee; slanderous or insulting remarks;
91 disorderly conduct; disobedience to instructions given by the Chairperson or the
92 majority of Central Committee members; threats to hurt a member of the
93 Central Committee; defrauding or cheating the Central Committee; misuse of
94 funds; false charges and accusations; disclosing financial records not subject to
95 public reporting; violation of the oath; vilification of a member or the
96 Chairperson or the organization as a whole; commits the Central Committee to
97 expending funds without authorization; and, willful destruction of Central
98 Committee property; or
- 99 (f) Excessive unexcused absences may be grounds for removal.

100 Section 11 Removal of a member may be effected in the following manner:

- 101 a) At least two members of the Executive Board or five members of the Central
102 Committee must sign and submit to the Secretary of the Central Committee a
103 written statement of charges containing grounds for removal;
- 104 b) The Secretary upon receipt of the statement shall mail a letter containing a copy
105 of the statement of charges brought against him/her by certified mail with
106 return receipt within five (5) business days to the accused. The letter shall
107 notify the accused member that they have fifteen (15) days. from receipt of the
108 letter, to either request a hearing before the Officers of the Central Committee
109 or they may immediately resign from the Central Committee without prejudice.
- 110 c) A closed hearing by the Officers of the Central Committee shall take place no
111 later than fifteen (15) days from the receipt of the request for a hearing. At the
112 hearing, the accused member shall be afforded the opportunity to respond to
113 the statement of charges and the ability to question witnesses. The accused
114 shall have the right to be represented by lay counsel. Such hearing shall be
115 conducted in such a fashion as to afford the accused member due process.
- 116 d) The Officers of the Central Committee will deliberate the findings and either
117 dismiss the charge(s) or issue a recommendation, The recommendation will be
118 taken up at the next regularly scheduled meeting of the Central Committee and
119 placed on the agenda as a closed session item to be heard by only those
120 members present and eligible to vote. A two-thirds (2/3) vote of voting
121 members present shall be sufficient to remove the accused.

122

123 **VACANCIES**

124 Section 12 Vacancies on the Central Committee exist whenever a Regular member dies, resigns, or
125 is removed for just cause, or becomes unable to perform their duties.
126

127 **FILLING OF VACANCIES**

128 Section 13 Whenever a vacancy occurs among the Regular members of the Central Committee, the
129 vacancy shall be filled by the appointment of certified nominees by the affirmative vote
130 of a majority of the members present at the next regular meeting after the meeting
131 during which nominations for the vacancy take place and nominations have been
132 certified. Nominations will be considered certified once the Central Committee
133 Secretary has verified the nominees' qualifications have been met. A nominee who has
134 never served on the Central Committee as a Regular member, Ex-officio or Alternate
135 member may be appointed only if the nominee has previously attended two meetings
136 of this Central Committee. A nominee who has served on the Central Committee has
137 previously attended two or more meetings as a Regular, Ex-officio or Alternate member
138 may be nominated to fill a vacancy.

139 **ARTICLE III: MEMBERSHIP MEETINGS**

140 **REGULAR MEETINGS**

141 Section 1 Regular meetings of the Central Committee shall be held each calendar month unless
142 otherwise directed by the affirmative vote of the majority of the voting members. The
143 Executive Committee, whenever there is good cause, may change the date of a regular
144 meeting, provided that proper notice is given. Meetings are open to all Democrats, or
145 to anyone who expresses an intention to register as such when an impediment due to
146 age or citizenship status disappears.
147

148 **SPECIAL MEETINGS**

149 Section 2 The Chairperson, with the concurrence of a majority of the Executive Committee, may
150 call a special meeting at any time provided that proper notice is given.
151 Section 3 If at least ten (10) Regular and or Ex-officio members of the Central Committee make a
152 written request for a special meeting, such meeting must be called, provided that no
153 business other than that specified in the call may be transacted and provided that
154 proper notice has been given.
155

156 **ORGANIZATIONAL MEETING**

157 Section 4 An organizational meeting shall called to gather newly-elected and ex-officio members
158 on the first week of the month immediately following the certification of Statewide or
159 Presidential Primary Election results by the Tulare County Registrar of Voters. Election
160 of Officers, appointment of standing committees, setting the schedule for regular
161 meetings, and establishment of annual membership dues amounts will take place at the
162 Organizational Meeting.
163

164 **PROPER NOTICE OF MEETINGS**

165 Section 5 The Secretary of the Central Committee shall notify each Regular, Ex-officio, and
166 Alternate member of the Central Committee by postal mail, telephone or electronic mail
167 at least seven (7) days in advance of a regular, special and organizational meeting of the
168 Central Committee. Such notice shall state the date, time, and place of the meeting and

169 shall include a statement of any special business to be brought before the Central
170 Committee. Any notice of regular or special meeting shall include an agenda. Requests
171 of additions to the agenda can be sent before the agenda is published. Once it is
172 published, members may request additions at the beginning of the meeting. Any notice
173 of an organizational meeting shall include a list of the elected Regular and Ex-officio
174 members.
175

176 **QUORUM**

177 Section 6 Seven (7) eligible-to-vote members shall constitute a quorum of the Central Committee
178 at any meeting. The Secretary, or Chair in the Secretary's absence, shall verify the
179 quorum immediately following the roll call of members.
180

181 **ATTENDANCE**

182 Section 7 The absence of a Regular member is excused if his or her Alternate is in attendance or if
183 he or she contacts the Chairperson, Vice-Chairperson, or Secretary by electronic mail,
184 postal mail, telephone (followed by handwritten note), or by hand written note prior to
185 the meeting.
186

187 **RULES OF ORDER**

188 Section 8 In all cases to which they apply and do not conflict with the provisions of these Bylaws,
189 Robert's Rules of Order (newly revised) shall govern all meetings of the Central
190 Committee.
191

191 **ARTICLE IV: OFFICERS OF THE CENTRAL COMMITTEE**

192 **OFFICERS**

193 Section 1 There shall be five (5) Officers of the Central Committee: a Chairperson, Vice-
194 Chairperson, Secretary, Treasurer, and a Member At-Large elected from among the
195 Regular and Ex-officio members of the Central Committee.
196

197 **CHAIRPERSON**

198 Section 2 The Chairperson shall preside at all meetings of the Central Committee and the
199 Executive Committee. The Chairperson shall appoint all standing committees and
200 special committee chairpersons, shall approve all membership appointments to
201 standing and special committees, and shall be an Ex-officio member of all standing and
202 special committees. The Chairperson is the chief spokesperson of the Central
203 Committee.
204

205 **VICE CHAIRPERSON**

206 Section 3 The Vice Chairperson shall, in the absence of the Chairperson, preside over the meetings
207 of the Central Committee and Executive Committee, and shall perform such other duties
208 as the Central Committee or the Executive Committee may assign to him/her.
209

210 **SECRETARY**

211 Section 4 The Secretary shall keep the minutes, amended minutes and historical records of the
212 Central Committee and the Executive Committee. The Secretary shall carry on the
213 correspondence of the Central Committee under the direction of the Chairperson, and
214 shall send out all notices required by the State of California Elections Code and these

215 bylaws. The Secretary shall keep the list of all the members; notify members of their
216 election to office or appointment to committees and furnish them with the proper
217 documents; and prepare the agenda for the meetings unless the Chairperson prefers to
218 do so.

219
220 Any release of non-financial records of the Central Committee to non-members shall be
221 at the discretion of the Chairperson.

222

223 **TREASURER**

224 Section 5 The Treasurer shall receive funds and disburse payment upon order of the Central
225 Committee or the Executive Committee of the Central committee. All funds of the
226 Central Committee will be maintained in a bank account held in the name of this Central
227 Committee. Authorized signers on the bank account shall be the Chairperson, Vice
228 Chairperson and Secretary. All vouchers and checks for payment must be co-signed by
229 two of the authorized signers. The Treasurer shall keep updated financial records and
230 file the appropriate federal, state and local disclosures and reports pursuant to federal,
231 state, and local campaign finance law. The Treasurer shall make a written financial
232 report at every regular meeting and Board meeting, or for any other occasion requested
233 by the Chairperson or a majority of the Central Committee.

234

235 Financial records or reports not subject to public disclosure by the Political Reform Act
236 or successor statutes shall be considered the confidential property of the Central
237 Committee and any release to the public shall be at the sole discretion of the Central
238 Committee. Unless pre-approved by a majority of Central Committee members, there
239 shall be no release of confidential financial data by electronic methods. Any requests by
240 members for old copies of financial reports shall be fulfilled by hard copy and at the rate
241 of 25 cents per page at the convenience of the Treasurer.

242

243 **MEMBER AT-LARGE**

244 Section 6 A member selected from the Central Committee at-large shall serve on the Executive
245 Committee and perform such duties as are assigned to him or her by the Central
246 Committee.

247

248 **TERM**

249 Section 7 The Officers shall serve four (4) year terms commencing at the organizational meeting.

250

251 **FILLING OF VACANCIES**

252 Section 8 Whenever a vacancy occurs among the Officers of the Central Committee, that vacancy
253 shall be filled at the next regular meeting of the Central Committee by election of a duly
254 qualified nominee by an affirmative vote of a majority of the voting members present.

255

256 **REMOVAL**

257 Section 9 Any Officer of the Central Committee may be removed from office for failure to perform
258 their duties in a responsible manner, including failure to attend board and regular
259 Central Committee meetings. A request to remove an Officer shall be presented in
260 writing to the Central Committee Secretary by one or more regular or ex-officio Central
261 Committee member(s). The written request will include a numeration of the charges

262 preferred against the Officer. A letter with a copy of the complainant's charges will be
263 sent to the Officer by certified mail with return receipt requested. The Officer will be
264 given the choice to present their case against removal to the Central Committee at the
265 next regular Central Committee meeting fifteen (15) or more days from the receipt of
266 the certified letter, or to resign as an Officer of the Central Committee. If the Officer
267 chooses to present their case to the Central Committee, the subject will be placed on
268 the meeting agenda. The vote required for removal of an Officer shall be two-thirds
269 (2/3) of those eligible to vote at that meeting. If the Officer in question is the Secretary,
270 then the request for removal shall be presented to the Chair of the Central Committee.

271
272

273 **RESIGNATION**

274 Section 10 Any Officer other than the Chairperson may resign at any time by filing a written, signed
275 resignation with the Chairperson, which specifies the effective date of such resignation.

276

277 Section 11 The Chairperson may resign at any time by filing a written, signed resignation with the
278 Vice Chairperson, specifying the effective date of such resignation. Resignations will be
279 kept on file by the Secretary.

280

281 **VACANCIES**

282 Section 12 A vacancy of an Officer of the Central Committee, except the Chairperson, shall be filled
283 by election at the next regular meeting.

284

285 Section 13 Should a vacancy of the Chairperson be declared, the Vice Chairperson shall preside and
286 serve as acting-Chairperson until the vacancy is filled. The Vice Chairperson shall
287 preside over the election of a new Chairperson unless the Vice Chairperson is a
288 candidate for the office, is absent, or is unable to preside, in which case the remaining
289 officers shall preside in this order: the Treasurer, first, and Secretary, second. If all of
290 the Officers have accepted nomination for office or are unable to preside, the members
291 present shall select an acting-Chairperson for the purpose and duration of conducting
292 the election.

293

294 **ARTICLE V: EXECUTIVE COMMITTEE**

295

296 **MEMBERSHIP**

297 Section 1 The Officers of the Central Committee shall constitute the Executive Committee

298

299 **DUTIES**

300 Section 2 The Executive Committee shall have the power to act for the Central Committee on
301 matters needing immediate attention or when the calling of a special meeting of the
302 Central Committee is not feasible, and shall perform such other functions, as the Central
303 Committee shall direct.

304

305

306

307

308 **MEETINGS**

309 Section 3 Once a month a meeting of the Executive Committee shall be held on a date and time
310 the Chairperson designates.

311

312 **ARTICLE VI: PARLIAMENTARIAN**

313 Section 1 The Chairperson may appoint one of the members of the Central Committee to serve as
314 Parliamentarian for the Central Committee and the Executive Committee. The
315 Parliamentarian shall advise the Chairperson, when so requested, on procedural
316 matters. All such advice by the Parliamentarian shall be based on Robert’s Rules of
317 Order (Newly Revised) and these Bylaws. The Parliamentarian shall serve the same term
318 as the officers and shall have no voting rights, except as his/her class of membership
319 may otherwise allow.

320

321 **ARTICLE VII: SERGEANT-AT-ARMS**

322 Section 1 The Chairperson may appoint a Sergeant-at-Arms who shall maintain order and may
323 expel any member of the public who is found by the Chairperson to be out of order.
324 The Sergeant-at-Arms shall have no voting privileges except as his/her class of
325 membership may otherwise allow.

326

327 **ARTICLE VIII: COMMITTEES**

328

329 **STANDING COMMITTEES**

330 Section 1 The Standing Committees of the Central Committee shall be: Bylaws, Budget and
331 Finance, Credentials, Fundraising, Public Relations/Issues, Voter Registration, and
332 Political Development. Each Committee shall submit a proposed budget/line item to the
333 Treasurer for consideration in the annual budget requests throughout the year as
334 needed.

335 Section 2 The Bylaws Committee shall be responsible for preparing all proposed bylaw revisions
336 and presenting them to the Central Committee in accordance with Article XIII of these
337 bylaws and preparing and distributing copies of these bylaws to all Regular, Ex-officio,
338 and Alternate members of the Central Committee.

339
340 Section 3 The Budget and Finance Committee shall be responsible for preparing an annual budget
341 for the Central Committee and all of its standing and special committees and presenting
342 this budget to the Central Committee for its approval. The Budget and Finance
343 Committee will update the budget throughout the year as needed. Requests to make
344 specific, non-recurring expenditures under line items delineated in the annual and
345 updated budget shall be evaluated by the Budget and Finance Committee as a whole at
346 a regular or special meeting.

347

348 Section 4 The Fundraising Committee shall be responsible for planning and implementing
349 fundraising events for the Central Committee.

350

351 Section 5 The Public Relations/Issues Committee shall be responsible for such activities as
352 organizing booths and displays at appropriate public functions; publishing a regular
353 Central Committee newsletter; and bringing political issues of importance to the

354 attention of the Central Committee and the community.

355

356 Section 6 The Voter Registration Committee shall develop and implement an on-going voter
357 registration program for Tulare County and coordinate with the Chairperson to obtain
358 current voter registration lists as they become available.

359

360 Section 7 The Political Development Committee shall develop and implement planning for
361 candidate development and support. The committee shall recruit and screen local
362 candidates and work to involve county Democratic clubs in campaign and get-out-the-
363 vote (GOTV) activities.

364

365 **SPECIAL COMMITTEES**

366 Section 8 Special or ad hoc committees may be established by the Chairperson upon his or her
367 own initiative or by direction of the committees.

368

369 **COMMITTEE CHAIRPERSONS**

370 Section 9 The Chairpersons of all standing committees must be Regular or Ex-officio members of
371 the Central Committee

372

373 **AUTHORITY**

374 Section 10 All standing and special committees derive their authority to act from the Central
375 Committee. No standing or special committee nor its Chairperson(s) shall have the
376 authority to enter into financial arrangements, raise or expend funds or perform any
377 other acts on behalf of the committee until having presented plans and gained approval
378 from the Central Committee.

379

380 **ARTICLE IX: REPRESENTATION TO THE DEMOCRATIC STATE**

381 **CENTRAL COMMITTEE**

382

383 **DEMOCRATIC STATE CENTRAL COMMITTEE**

384 Section 1 Following each regular general election, the Central Committee shall elect
385 members to the Democratic State Central Committee ("DSCC") within the
386 timeframe and in the number and proportions as established in the Bylaws and
387 Rules of the California Democratic Party. Persons elected as members of the
388 DSCC shall be from among those members of the Central Committee as of the
389 date of the first regular meeting of the DSCC. Members of the DSCC shall be
390 elected by the Central Committee on an at-large basis.

391

392 **EXECUTIVE COMMITTEE OF DSCC**

393 Section 2 Following each regular general election, the Central Committee shall elect its
394 representative(s) to the Executive Committee of the DSCC in the number and
395 proportions as established in the Bylaws and Rules of the California Democratic Party.
396 Only currently serving members of the DSCC shall be eligible for election by the Central
397 Committee to be its representative(s) to the Executive Committee of the DSCC.

398

399 **VACANCIES TO THE DSCC OR EXECUTIVE COMMITTEE OF THE DSCC**

400 Section 3 In the event vacancies occur among members elected to the DSCC or to the Executive
401 Committee of the DSCC, the Chairperson of the Central Committee shall have the

402 authority to appoint members to fill vacancies temporarily until the next meeting at
403 which an election can take place to fill those vacancies.
404

405 **ARTICLE X: ENDORSEMENTS AND PUBLIC ANNOUNCEMENTS**

406 **ENDORSEMENT**

407
408 Section 1 An endorsement shall mean a formal expression of support or opposition to a
409 candidate, proposition or issue.
410

411 **USE OF COMMITTEE NAME**

412 Section 2 Use of the name of the Tulare County Democratic Central Committee, either expressed
413 or implied, shall not be given to any person, group, or proposition for the purpose of
414 claiming the support or showing the opposition from the Central Committee without
415 first being granted an endorsement in the manner set forth in this article.
416

417 **ENDORSEMENT OF PROPOSITIONS OR ISSUES**

418 Section 3 As a general rule, a proposed endorsement of a proposition or a candidate shall be
419 presented at a regular meeting of the Central Committee and any action on the
420 proposal shall be taken at the next regular meeting. However, a vote of endorsement of
421 a proposition or issue may be made at the first regular meeting or at a special meeting,
422 if either meeting is properly noticed and the item seeking endorsement is prominently
423 displayed on the agenda. In either case, the item(s) shall receive endorsement from the
424 Central Committee by a majority vote of the members present.
425

426 **ENDORSEMENT OF CANDIDATES FOR PUBLIC OFFICE**

427 Section 4 The Political Development Committee will interview and make recommendations of
428 worthy candidates for endorsement by the Central Committee using the following
429 criteria:
430

- 431 • The Central Committee endorsement shall be extended only to registered
432 Democrats.
- 433 • Endorsement shall not be given to more candidates than there are seats open
434 for the office in question.
- 435 • No vote on endorsement shall be taken by secret ballot.
436

437
438
439 The Political Development Committee's final selection will be brought before the
440 Central Committee membership for vote at a properly-noticed, regular meeting. An
441 affirmative vote of voting members present shall be sufficient to endorse a candidate.
442

443 **NEWS RELEASES**

444 Section 5 No news releases or public statements on behalf of the Central Committee shall be
445 released except by approval of the Chairperson.
446
447
448
449

450 **ARTICLE XI: DEMOCRATIC CLUBS**

451
452 **RECOGNITION OF DEMOCRATIC CLUBS**

453 Section 1 The Central Committee shall prescribe a uniform procedure for the recognition of
454 Democratic Clubs and for the issuance and revocation of charters, and for the conduct
455 and regulation thereof; such procedure shall contain, but not be limited to, the
456 provisions of this article.

457
458 **CHARTERING OF DEMOCRATIC CLUBS**

459 Section 2 No club shall be chartered by the Central Committee until it has held at least two (2)
460 regular monthly meetings, has evidenced its standing as an organization devoted to
461 Democratic principles, and has a minimum of ten (10) members.

462
463 Section 3 The Central Committee and its chartered clubs recognize that they are political
464 organizations which are vehicles for promoting Democratic Party principles and
465 supporting the election of Democratic candidates to public office. Therefore, all clubs
466 chartered by the Central Committee shall have provisions in their bylaws which:

467
468 (a) Prohibit non-Democratic candidates or persons from speaking and/or soliciting
469 support at club meetings prior to adjournment;

470
471 (b) State that under no circumstances may the club consider the endorsement of a
472 candidate for public office who is not registered with the Democratic Party

473
474 Section 4 At the time of filing its application for a charter and at the beginning of each year
475 following, each club shall furnish to the Central Committee a copy of its constitution
476 and/or bylaws, a list of the club's officers, a list of the names and addresses of all its
477 voting members, and a check for five dollars (\$5.00) drawn on the club bank account
478 payable to the Central Committee.

479
480 Section 5 This Central Committee shall provide to each Democratic Club recognized by this Central
481 Committee a charter signed by the Central Committee's Chairperson.

482
483 Section 6 All other rules and regulations regarding clubs are addressed in the policy manual.

484
485 **ARTICLE XII: EMPLOYEE(S) OF THE CENTRAL COMMITTEE**

486 Section 1 No member, alternate member, ex-officio member nor spouse of any member or
487 alternate shall be eligible for employment by the Central Committee.

488
489 **ARTICLE XIII: POLICY**

490 Section 1 The Central Committee shall maintain and publish a current Policy Handbook to
491 implement rules set forth in these Bylaws. The Central Committee shall distribute copies
492 (either electronic or paper) of the handbook to all Central Committee members and
493 Chartered Clubs of this Central Committee.

494
495
496

497 **ARTICLE XIV: AMENDMENT OF BYLAWS**

498 Section 1 These bylaws may be amended by a vote of two-thirds (2/3) of those present at any
499 regular meeting of the Central Committee. The proposed amendment(s) shall be
500 presented in writing at a regular meeting and shall be voted on at the next regular
501 meeting of the Central Committee. The proper notice of the second meeting, mailed or
502 otherwise communicated by the Secretary, shall state the proposed amendment(s).

503

504 **ARTICLE XV: EFFECTIVE DATE OF BYLAWS**

505 Section 1 These bylaws shall become effective with the adoption by the Central Committee.
506 Should any conflict exist between past actions of the Central Committee and these
507 bylaws, these set of bylaws shall prevail.

508

509 Adopted: April 17, 2012

510

511